

EMBASSY OF INDIA, MOSCOW (RUSSIA)
NOTICE INVITING BIDS

1. The Embassy of India, Moscow invites bids from interested contractors for repair/painting of flat No 157 at Kutuzovsky Prospect 7/4.
2. The work description is as follows:
 - (a) Painting of walls in bathroom, kitchen, toilet, two store rooms and all window/doors and ceilings in drawing room, two bedrooms, kitchen, corridor, toilet, bathroom and two store rooms.
 - (b) Fixing of wall paper in two bed rooms and drawing room.
3. Schedule of payment for the work will be as follows:-
 - (a) Mobilization advance of 30% of the total value to be paid within 3 days of the signing of the contract. The contractor will be required to furnish bank guarantee for the same amount.
 - (b) Second installment of 20% of the total value on commencement of the work.
 - (c) Third installment of 50% of the total value of the work to be paid on completion of the work to the satisfaction of the Embassy of India.
 - (d) Any delay in the completion of work beyond the agreed duration would lead to deduction in payment @ 1% of total value of contract per day of delay.
4. Interested parties may visit the site and measure the area or scope of work for formulating their quotation from 30.12.2015 to 14.01.2016. Prior appointment should be made with Military Wing of the Embassy of India (Tel. No. 495-7837535 /Extn. 348) for this purpose.
5. Contractors are required to submit their bids in two separate sealed envelopes as follows:-
 - (a) The first envelope should be marked "Technical Bid" and should contain the technical description of the work, material used, methodology and duration of the work.

(b) The second envelope should be marked "Financial Bid" and should contain the total cost of work, along with detailed breakup of costs.

(c) It may be noted that the quotation should be valid for a period of six months.

6. Both the sealed envelopes should be submitted to Military Wing, Embassy of India, Moscow latest by 14/01/2016 accompanied with the proof of payment of Rbls. 30,000 to the Embassy of India, Moscow vide bank transfer (Bank details can be obtained from the Embassy while visiting the site for inspection). The amount of Rbls. 30,000 will be treated as earnest money and would be returned to all the unsuccessful bidders within 3 working days of the opening of the bid.

7. Representatives of all the bidding parties can be present at the time of the opening of the bids. The technical bids will be opened on 15/01/2015 at 1430 hrs at the Embassy of India, Moscow, Vorontsovo Pole, 6-8. After the examination of the technical bids by the Tendering Committee of the Embassy, the financial bids of only those parties will be opened whose technical bids are found acceptable by the Tendering Committee. The financial bids will be opened at 1600 hrs and the same day, work will be offered to the lowest bidding party.

(KD Dewal)
FS & HOC
Embassy of India
Moscow

Dec 2015

