

**Embassy of India, Moscow
(Property Section)**

Dated, the 21th May, 2024

Notice Inviting Bids

The Embassy of India, Moscow invites bids/offers from interested and specialised firms/contractors for installation of fountains in the main Chancery complex of Embassy of India, Moscow at Vorontsovo Pole 6-8, Moscow, 105 064.

2. **Scope of Works:**

- Installation of two circular water fountains in front of Gandhi Statue in the Chancery complex including water and electricity system therein;
- Installation of a rectangular water fountain approx. size of 2mx3m including water and electricity system.

The bid should include all the charges for making fountains functional.

3. **Payment Schedule:**

50% payment of the total value of work is to be paid before commencement of the work. Remaining 50% payment will be made on completion of the work to the satisfaction of the Embassy of India. The work is to be completed in maximum 30 days from commencement of the work. Any delay in completion of work beyond the agreed duration would lead to deduction in payment @0.5% of total value of contract per day of delay subject to maximum of 10% of contract value.

4. **Site Visit:**

Interested parties may visit the site from 21.05.2024 to 11.06.2024 for taking measurements to identify scope of work and for formulating their quotations. A prior appointment should be made with Establishment/Property Section of the Embassy of India, Moscow (Tel. No. +7(495) 783 75 35, +7(999) 837 43 58 /Ext. 278) for this purpose.

5. **Submission of Bids:**

Companies are required to submit their offers/bids in a sealed envelope superscribed "**Installation of fountains in Chancery complex of Embassy of India, Moscow**", with detailed breakup. The bids/offers should be valid for a period of three months from the date of opening of bids. The sealed envelope containing the bids/offers should be addressed to **Mr. Naorem J. Singh, Head of Chancery, Embassy of India, Vorontsovo Pole 6-8, Moscow, 105 064** so as to reach the Embassy latest by **12th June, 2024 (by 1700 hrs)**.

6. Opening of Bids:

The bids shall be opened on **13th June, 2024 at 1100 hrs at the Embassy of India, Vorontsovo Pole 6-8, Moscow**. Representatives of all the bidding parties can be present at the time of the opening of the bids. The work shall be offered to the lowest bidding party by means of a contract, which will be signed with them.

7. Completion of Work:

The work should be finished within a period of 30 days after the signing of the contract and guarantee of work should be valid for 2 years from the date of completion of the work. Any delays that arise during the course of the work must be discussed with the Embassy of India immediately and agreed to. The Contractor shall be held responsible for any delay in completion of the work beyond the date mutually agreed upon. If the Contractor fails to complete the work within the agreed time, Liquidated Damages for delay in execution of the work attributable to the Contractor shall be deducted from the Contractor @ 0.5% of contract value per day subject to a maximum of 10% of contract value. Any defect that develops during the guarantee period shall be addressed by the contractor at no extra cost to the Embassy of India.

8. Contact details:

For any queries/clarifications, please contact the Embassy at the following address:

Embassy of India,

Vorontosovo Pole 6-8,

Moscow, 105 064

Tel. No. +7(495) 783 75 35, +7(999) 837 43 58 /Ext. 278)

E-mail: prop.moscow@mea.gov.in

7. The Embassy of India reserves the right to reject any or all the bids or to modify any terms and conditions of the tender without assigning any reason and the decision of the Embassy shall be final and binding. This notice inviting bids is not an offer or an agreement by Embassy of India, Moscow.



(Naorem J. Singh)

Counsellor (HOC)

Embassy of India

Vorontsovo Pole 6-8

Moscow, 105064

Email: hoc.moscow@mea.gov.in