

**Embassy of India  
Moscow  
(JNCC)**

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Dated: 26<sup>th</sup> May, 2022

**Notice Inviting Bids**

The Embassy of India, Moscow invites bids/offers from interested firms/contractors for carrying out repair/renovation/replacement works at the Jawaharlal Nehru Cultural Centre at Ulitsa Vorontsovo Polye 9, building 2, Moscow, 105 064.

**2. Scope of Works:**

Kitchen of JNCC	Ayush room	Account Room	Corridor in front of accounts room	Hindi class room	Toilet at 1 <sup>st</sup> floor & stairs	Dy. Director's room	Interpreter's room
Replacement of window sill, floor cover, white washing & door polishing	Replacement of window sills, polishing of door, floor parquet & ceiling blocks,	Replacement of window sills, polishing of door, floor parquet, white washing & ceiling repairs	Replacement of window sills, polishing of door, floor parquet, white washing & ceiling repairs	Replacement of window sills, polishing of door, floor parquet, white washing & ceiling repairs	Replacement of Window sills, floor tiles, whitewash ing & door polishing	Replacement of window sill polishing of parquet, door & door of the almirah & whitewash of the walls	Repairs/ polishing of parquet, door, windows sills and whitewash of the walls

**3. Payment Schedule:**

Full payment of the total value of work is to be paid on completion of the work to the satisfaction of the Embassy of India. Any delay in the completion of work beyond the agreed duration would lead to deduction in payment @ 0.5% of total value of contract per day of delay subject to a maximum of 10% of contract value.

**4. Site Visit:**

Interested parties may visit the site from 27.05.2022 to 16.06.2022 for taking measurements to identify the scope of work and for formulating their quotations. A prior appointment should be made with Establishment/Property Section of the Embassy of India, Moscow (Tel. No. +7(495) 783 75 35, +7(999) 837 43 58 /Ext. 207, 278, 235 or 317) for this purpose.

**5. Submission of Bids:**

Companies are required to submit their offers/bids in a sealed envelope superscribed **"Repair/replacement/renovation works in Jawaharlal Nehru Cultural Centre at building No. 2 Vorontsovo Pole – 9 , Embassy of India, Moscow"**, describing in detail the breakup of the required works along with the cost of each component. The bids/offers should be valid for a period of three months from the date of opening of bids. The sealed envelope containing the bids/offers should be addressed to **Mr. Ved Prakash Singh, Head of Chancery, Embassy of India, Ulitsa Vorontsove Polye 6-8, Moscow, 105 064** so as to reach the Embassy latest by **16<sup>th</sup> June, 2022 (by 1700 hrs)**.

**6. Opening of Bids:**

The bids shall be opened on **17<sup>th</sup> June, 2022 at 1100 hrs at the Embassy of India, Ulitsa Vorontsovo Polye 6-8, Moscow**. Representatives of all the bidding parties



can be present at the time of the opening of the bids. The work shall be offered to the lowest bidding party by means of a contract, which will be signed with them.

**7. Completion of Work:**

The work should be finished within a period of 10 days after the signing of the contract and guarantee of work should be valid for 2 years from the date of completion of the work. Any delays that arise during the course of the work must be discussed with the Embassy of India immediately and agreed to. The Contractor shall be held responsible for any delay in completion of the work beyond the date mutually agreed upon. If the Contractor fails to complete the work within the agreed time, Liquidated Damages for delay in execution of the work attributable to the Contractor shall be deducted from the Contractor @ 0.5% of contract value per day subject to a maximum of 10% of contract value. Any defect that develops during the guarantee period shall be addressed by the contractor at no extra cost to the Embassy of India.

**8. Contact details:**

For any queries/clarifications, please contact the Embassy at the following address:

**Embassy of India,  
Ulitsa Vorontosovo Polye -9 building No. 2,  
Moscow, 105 064  
Tel. No. +7(495) 783 75 35, +7(999) 837 43 58 /Ext. 207, 278 & 317)  
E-mail: [prop.moscow@mea.gov.in](mailto:prop.moscow@mea.gov.in) & [dirjncc.moscow@mea.gov.in](mailto:dirjncc.moscow@mea.gov.in)**

9. The Embassy of India reserves the right to reject any or all the bids or to modify any terms and conditions of the tender without assigning any reason and the decision of the Embassy shall be final and binding. This notice inviting bids is not an offer or an agreement by Embassy of India, Moscow.



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