

**Embassy of India**  
**Moscow**  
**Notice Inviting Bids**

The Embassy of India, Moscow (JNCC) invites bids from interested contractors for the following work at Vorontsovo pole-9, house No. 2, Jawaharlal Nehru Cultural Centre, Embassy of India, Moscow for carrying out the following works:

Sl. No. Nature of works

- i Removal of old wooden parquets of yoga room and corridors
- ii Leveling of floors with cements/plywood
- iii Putting new wooden parquets with thickness at least 15mm
- iv Replacement of old wooden bids/plinths into new ones
- v Repairs/grinding/polishing of 8 wooden doors
- vi Replacements of door handle with locks
- vii Replacement of 6 window sills without joints
- viii Replacement of false ceiling into new ones
- ix Repairs and painting of walls in different colors
- x Properly repairs of 4 lukes in Yoga class room
- xi Replacement of old toilet commode into new ones
- xii Replacement of old basins into new ones
- xiii Replacement of false ceiling in toilet area

**Note:** Including all repairs with materials, transportation etc. concerning the above mentioned work. The work should be finished within a period of 10 days after the signing of the contract and guarantee of work should be valid for 3 year from the date of completion of the work.

2. The schedule of payment for the work will be done in the following manner:

- (a) Mobilization advance of 30% of the total value to be paid within 3 days of the signing of the contract. The contractor will be required to furnish bank guarantee for the same amount.
- (b) Final payment of 70% of the total value of the work to be paid on completion of the work to the satisfaction of the Embassy of India.
- (c) Any delay in the completion of work beyond the agreed duration would lead to deduction in payment @ 1% of total value of contract per day of delay.

3. Interested parties may visit the site and measure the area or scope of work for formulating their quotation from 25.05.2021 to 16.06.2021. A prior appointment should be made with Establishment Section of the Embassy of India/JNCC (Tel. No. 495-7837535 /Extn. 317/207/333) for this purpose.

4. Contractors are required to submit their bids in a sealed envelope describing in detail the breakup of the required work along with the cost of each component. The bids should be valid for a period of three months from the date of the opening of bids.

5. The sealed envelope should be submitted to the attention of the Head of Chancery, Embassy of India, Moscow latest by 16.06.2021 accompanied with the proof of payment of Rbls.20,000/- to the Embassy of India, Moscow vide bank transfer (Bank details can be obtained from the Embassy while visiting the site for inspection). The amount of Rbls. 20,000/- will be treated as earnest money deposit/bid security and would be returned to all the unsuccessful bidders within 30 days after finalization of the contract with the successful supplier.

6. The successful bidder shall be obliged to deposit an amount equivalent to 5% of the value of the contract to be awarded as performance security. The performance security shall remain valid for a period of 60 days beyond the completion of all contractual obligations of the supplier. The bid security shall be refunded to the successful bidder on the receipt of the performance security.

7. Representatives of all the bidding parties can be present at the time of the opening of the bids. The bids shall be opened on 16.06.2021 at 1130 hrs. at JNCC, Embassy of India, Moscow, Vorontsovo Pole, 9 building No. 2. The work shall be offered to the lowest bidding party.



*(Handwritten signature)*  
**(Ved Prakash Singh)**  
**Head of Chancery**  
**May 13, 2021**

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