

**Embassy of India
Moscow
(JNCC)

Dated: 26th May, 2022

Notice Inviting Bids

The Embassy of India, Moscow invites bids/offers from interested firms/contractors for mounting/dismounting of stages, providing of sound system and one tent for the green room at the park Muzion, Moscow for celebration International Day of Yoga which is scheduled on 19.06.2022.

2. Scope of Works:

- Mounting/dismounting of 3 stage (one stage by size for 12 x 4 mtrs and 2 stages by size for, 3 x 3 mtrs at venue
- One sound system including 10 microphones, music player for 500 audience capacity and 2 sound system including 2 microphones for 100 audience each system
- Mounting/dismounting of 4 tents by size for 5 x 5 mtrs each.
- Providing of 10 table by size 2 x 1 each and 20 chairs

3. Payment Schedule:

50% payment of the total value of work is to be paid after signing of the contract within three days , 25% payment prior and 25% post payment through bank on completion of the work to the satisfaction of the Embassy of India. Any delay in the completion of work beyond the agreed duration would lead to deduction in payment @ 0.5% of total value of contract per day of delay subject to a maximum of 10% of contract value.

4. Site Visit:

Interested parties may visit the site from 27.05.2022 to 09.06.2022 for taking measurements to identify the scope of work and for formulating their quotations. A prior appointment should be made with Establishment/Property Section of the Embassy of India, Moscow (Tel. No. +7(495) 783 75 35, +7(999) 837 43 58 /Ext. 207, 278, 235 or 317) for this purpose.

5. Submission of Bids:

Companies are required to submit their offers/bids in a sealed envelope superscribed "**mounting/dismounting of stages", providing of sound system and one tent at Park Muzion for Jawaharlal Nehru Culture Centre, Embassy of India, Moscow**", describing in detail the breakup of the required works along with the cost of each component. The bids/offers should be valid for a period of one month from the date of opening of bids. The sealed envelope containing the bids/offers should be addressed to **Mr. Ved Prakash Singh, Head of Chancery, Embassy of India, Ulitsa Vorontsove Polye 6-8, Moscow, 105 064** so as to reach the Embassy latest by **09.06.2022 (by 1700 hrs)**.

6. Opening of Bids:

The bids shall be opened on **10th June, 2022 at 1100 hrs at the Embassy of India, Ulitsa Vorontsovo Polye 6-8, Moscow**. Representatives of all the bidding parties can be present at the time of the opening of the bids. The work shall be offered to the lowest bidding party by means of a contract, which will be signed with them.

7. Completion of Work:

The work should be finished within a period of 2 days after the signing of the contract and guarantee of work should be valid for one month from the date of completion of the work. Any delays that arise during the course of the work must be discussed with the Embassy of India immediately and agreed to. The Contractor shall be held responsible for any delay in completion of the work beyond the date mutually agreed upon. If the Contractor fails to complete the work within the agreed time, Liquidated Damages for delay in execution of the work attributable to the Contractor shall be deducted from the Contractor @ 0.5% of contract value per day subject to a maximum of 10% of contract value. Any defect that develops during the guarantee period shall be addressed by the contractor at no extra cost to the Embassy of India.

8. Contact details:

For any queries/clarifications, please contact the Embassy at the following address:

**Embassy of India,
Ulitsa Vorontsovo Polye -9 building No. 2,
Moscow, 105 064
Tel. No. +7(495) 783 75 35, +7(999) 837 43 58 /Ext. 207, 278 & 317)
E-mail: prop.moscow@mea.gov.in & dirjncc.moscow@mea.gov.in**

9. The Embassy of India reserves the right to reject any or all the bids or to modify any terms and conditions of the tender without assigning any reason and the decision of the Embassy shall be final and binding. This notice inviting bids is not an offer or an agreement by Embassy of India, Moscow.



(Ved Prakash Singh)
First Secretary (HOC)
Embassy of India
Ulitsa Vorontsovo Polye 6-8
Moscow, 105064
Email: hoc.moscow@mea.gov.in